



**Stone Festival & Carnival 2019:
Festival Dog Show – Sunday 2nd June 2019**

Application for a Commercial Stall on Westbridge Park.

(This form is for “Commercial” organisations.
A separate form is available for Charitable organisations.)

Fun & Fund Raising since 1969

Please complete the form below and return it to us.

You may either:

Complete the MS Word version of the form on-screen, save a copy, and email the form to:

concessions@stonefestival.co.uk

or

Complete the MS Word version of the form on-screen, and print out a paper copy,

or

Print out a paper copy, (from the MS Word or PDF versions) and complete it by hand

and then post it to:

**Stone Festival Committee (Concessions)
c/o Fairway Service Station
Lichfield Road
Stone
ST15 8QB**

You may wish to have a presence at the Dog Show merely to publicise your business, and let Festival-goers know more about what you do – or you may have products to sell, or services to take orders for

Festival is all about providing entertainment on the day, covering the costs (hiring Westbridge Park from the Borough Council, hiring the toilets, paying the First Aiders ...) and making a surplus to be disbursed to local good causes after the event. One of Festival’s sources of income is the charges made to commercial stall-holders. These are negotiated on an individual basis – either a fixed sum, or a percentage of sales on the day.

If you are interested in being on the Park – then let us know a bit about yourselves, and what you would like to do – and we can start talking about a mutually acceptable price.

Access to Westbridge Park will be through the field gate – directly in front of you when you turn off Stafford Road onto the old service road. Please do not use the entry by the new M&S store.

Please note that you will need to set up your “stall” and park up any vehicles before the event starts – and will not be able to move the vehicles until the official end of activities (3 pm).

The “Westbridge 5” is taking place on the same day – starting at 9:30am. Please watch out for runners as you arrive on the Park.

As noted on the form, the organisers merely provide an area of grass – stallholders must bring with them everything that they need – getting everything set up before 10 am and taking it all away with them afterwards. For safety reasons, we enforce a vehicle standstill period from 10 am until 3 pm.

Please indicate on the attached form what you intend to do on your stall. If you require an extended area please indicate the size of the area required.

If you represent an organisation that has not been involved in Festival before, please provide a brief description of your organisation – who you are, and who you support through your charitable efforts.

We will require you to provide evidence of appropriate Public Liability insurance before you may take part.

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Application Form for a Charity Stall on Westbridge Park

Name of Organisation			
If Ltd company. reg No.			
Contact: Name			
Position			
Contact address			
Telephone:		E-mail:	

The above organisation would like to run a stall on Westbridge Park on Sunday 2nd June 2019, for the following commercial purpose:

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Please indicate the amount of space you require, and any other special requirements:

Area required for stall:	
Other requirements	
Please note that there is no provision for running water, electricity or drains. All that is supplied is an area of grass!	

In applying for this stall we agree that, provided the Stone Festival Committee (SFC) accept the booking, we will attend the Festival Dog Show on Westbridge Park (Sunday 2nd June 2019), and – before leaving the Park - pay the charge that has been mutually agreed.

We will provide, and arrange the setting up, running and removal of the stall. In the unlikely event that SFC must cancel the event due to external reasons, then SFC cannot accept any liability for costs incurred by potential stall-holders.

We confirm that any goods offered for sale have been legally obtained, fully satisfy the requirements of relevant Consumer Protection/Health/Safety/Environmental Protection legislation, and do not infringe the copyright or other Intellectual Property Rights of any third party. Furthermore, we indemnify Stone Festival Committee and its helpers from the consequences of any breach of the above requirements.

We will provide evidence that we have suitable Public Liability insurance before arriving at the Park.

We agree that, in the interests of Health and Safety and co-operation between stallholders, all our helpers on the day will abide by the vehicle standstill period and follow any instructions given by a member of the SFC.

Signed:

Date:

Name:

Position/Office:

Please retain a copy of this form for your records, and return the original :

(by email) to: concessions@stonefestival.co.uk,

or (by post) to: Stone Festival Committee (Concessions),

c/o Fairway Service Station, Lichfield Road, Stone ST15 8QB