



**Stone Festival & Carnival 2019:
Carnival Saturday – 8th June 2019**

Application for a Charity Stall on Westbridge Park.

(This form is for “Charitable” organisations.
A separate form is available for Commercial organisations.)

Fun & Fund Raising since 1969

Please complete the form below and return it to us.

You may either:

Complete the MS Word version of the form on-screen, save a copy, and email the form to:

concessions@stonefestival.co.uk

or

Complete the MS Word version of the form on-screen, and print out a paper copy,

or

Print out a paper copy, (from the MS Word or PDF versions) and complete it by hand

and then post it to:

**Stone Festival Committee (Concessions)
c/o Fairway Service Station
Lichfield Road
Stone
ST15 8QB**

You may wish to have a presence on the Park merely to publicise your organisation, and let Festival-goers know more about what you do – or you may see this as a fund-raising opportunity. If you wish to raise funds, we ask that you be imaginative in your approach – there can be just too many Tombola stalls!

Please note that you will need to set up your “stall” and remove any vehicles before the event starts – and will not be able to bring vehicles back to your stall until the official end of activities (5pm). Also please note that only the Festival Beer Tent will be licensed for alcohol sales, and consumption of alcohol will only be allowed in a designated area around the tent. This means it will not be permissible to (i) consume alcohol elsewhere in the park, or (ii) offer alcoholic drinks for sale or as prizes on other stalls.

As noted on the form, the organisers merely provide an area of grass – stallholders must bring with them everything that they need – getting everything set up before 12 noon and taking it all away with them afterwards. For safety reasons, we enforce a vehicle standstill period from 12 noon until 5pm.

All stallholders MUST ensure that ALL helpers are aware of and comply with the alcohol and movement restrictions described above.

Where helpers – due to physical limitations – need to join stalls part-way through the afternoon, up to four free pass-ins will be issued upon request. All other helpers entering during the afternoon will be expected to pay the (very modest) entry fee to the park. There will be NO free entry for helpers after the gates are manned, unless they have a pass-in.

Please indicate on the attached form whether what you intend to do on your stall. If you require an extended area (for “Goal Shooting” perhaps?) please indicate the size of the area required.

Also, would you please tell us if you are having animals or small children involved with your Stall? If you are, we will try to allocate you a pitch away from the fairground and other noisy places.

If you represent an organisation that has not been involved in Festival before, please provide a brief description of your organisation – who you are, and who you support through your charitable efforts.

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Application Form for a Charity Stall on Westbridge Park

Name of Organisation			
If registered – Charity No.			
Contact: Name			
Position			
Contact address			
Telephone:		E-mail:	

The above organisation would like to run a stall on Westbridge Park on Saturday 8th June 2019, as follows (please indicate):

Publicity / Leaflet distribution		Coconut Shy	
Tombola		Plate Smashing	
Face Painting		Beat the Goalie	
Hoop-la		Stocks (and wet sponges)	
Whack the Rat		Welly-Wanging	
Other – please describe:			
Please note that there is no provision for running water, electricity or drains			

If a number of applications for stalls running similar attractions have already been received, Stone Festival Committee (SFC) may ask you to consider putting on a different activity, so as to add variety for the Festival-goers.

All funds raised on the day to be retained by the group running the stall for the purposes of the named charitable organisation – SFC will not make any charge for the stall.

In applying for this stall we agree that, provided SFC accept the booking, we will attend Westbridge Park on Carnival Saturday (8th June 2019), and provide the attraction indicated above. We will provide, and arrange the setting up, running and removal of the stall. In the unlikely event that SFC must cancel the event due to external reasons, then SFC cannot accept any liability for costs incurred by potential stall-holders.

We agree that, in the interests of Health and Safety and co-operation between stallholders, all our helpers on the day will abide by the vehicle standstill period and follow any instructions given by a member of the SFC.

Signed:

Date:

Name:

Position/Office:

Please retain a copy of this form for your records, and return the original :

(by email) to: concessions@stonefestival.co.uk,

or (by post) to: Stone Festival Committee (Concessions),
c/o Fairway Service Station, Lichfield Road, Stone ST15 8QB